



# CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

## AGENDA

### SCHOOL BOARD MEETING

March 11, 2014

7:30 p.m.

**Executive Session**  
6:30 p.m.

**CB East Select Choir**  
will perform  
7:15 p.m.

- I. **Call to Order/Pledge of Allegiance/Roll Call**
- II. **Approval of School Board Meeting Minutes - February 25, 2014** Pages 1-16
- III. **Public Comment**  
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. **Superintendent's Report**     ■     **Update on the Governor's Budget**
- V. **School Board Reports** Pages 17-26
  - A. Curriculum Committee
  - B. Finance Committee
  - C. Human Resources Committee
  - D. Operations Committee
  - E. I.U. Board
  - F. Middle Bucks Institute of Technology
- VI. **Recommendations for Action**  
  - A. **Personnel Items** Pages 27-31
    - 1. Resignations
    - 2. Retirements
    - 3. Appointments
    - 4. Long-Term Per Diem Substitute Teachers
    - 5. Community School Staff
    - 6. Per Diem Substitute Teachers
    - 7. Homebound Instructors
    - 8. Per Diem Substitute Educational Assistants, Substitute Bus Drivers, and Substitute Van Drivers

*This meeting is being recorded by the Central Bucks School District*

**B. Student Items**

Pages 32-36

1. Approval of CB South Robotics Team to travel to York, PA. Dates are April 3-5, 2014.
2. Approval of Lenape Middle School 9<sup>th</sup> Grade class to travel to Washington, D.C. Dates are April 4, 2014.
3. Approval of Central Bucks High School – West Spanish 5 classes to travel to New York. Dates are May 19, 2014.

**C. Staff Conferences/Workshops**

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**VII. Information/Discussion Items**

- A. Revisions to the School Calendar

**VIII. Adjournment**

**Upcoming Meetings: March 25, 2014  
April 8, 2014**

**REGULAR SCHOOL BOARD MEETING  
CENTRAL BUCKS SCHOOL DISTRICT**

**February 25, 2014**

The Central Bucks Board of School Directors held its meeting on Tuesday, February 25, 2014 in the Board Room of the Educational Services Center with President Paul Faulkner presiding. The meeting was called to order by President Faulkner at 7:30 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Paul Faulkner, President; Stephen Corr, Vice President; John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Jerel Wohl

**BOARD MEMBERS ABSENT**

James Duffy, Kelly Unger

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

**APPROVAL OF MINUTES**

Motion by Joseph Jagelka, supported by Stephen Corr, to approve the minutes of the February 11, 2014 school board meeting.

Motion Approved 7-0.

**PUBLIC COMMENT**

None

**SUPERINTENDENT'S REPORT**

Extended School Year

Shara Smith from Warwick Elementary School and Jenn Summers from Jamison Elementary School, both elementary autistic support teachers, presented a powerpoint on *Extended School Year*. In addition to their classroom responsibilities Ms. Smith and Ms. Summers have taken on the tasks of helping to organize, manage, and hire staff for the program. They also serve as on-site supervisors during the summer for the elementary and secondary Extended School Year sites. The ESY summer program assists special needs students in the maintenance of their skills to minimize any regression in learning that may occur. ESY is provided through itinerant services, where a teacher or therapist works individually with a student, or at a center based program where students come to one of schools for services. Previously the center based programs were run by the Intermediate Unit, CB took over responsibility for the Extended School Year program in 2013. Last year a total of 201 special needs students participated in the center based program and 172 special needs students participated in the itinerant program.

**SCHOOL BOARD REPORTS**

The Finance Committee and MBIT Executive Council minutes were noted and are Attachment A for informational purposes.

**TREASURER’S REPORT AND SUMMARY OF FUND DISBURSEMENTS**

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the Treasurer’s Report and Summary of Fund Disbursements for the month of January 2014.

General Fund – January 2014	\$16,413,372.90
Capital Fund (net voids)	1,729,386.22
Food Service (check issued)	<u>149,289.21</u>
TOTAL ALL FUNDS	\$18,292,048.33

Motion Approved 7-0.

**TRANSFER FUNDS FROM THE GENERAL FUND TO THE TECHNOLOGY CAPITAL FUND**

Motion by Stephen Corr, supported by Jerel Wohl, to approve the transfer of State bond payment reimbursement to the Technology Capital Fund in the amount of \$261,725.87.

Motion Approved 7-0.

**APPOINTMENT OF MEMBERS TO THE CENTRAL BUCKS JOINT SCHOOL BUILDING AUTHORITY**

Motion by Stephen Corr, supported by Joseph Jagelka, to approve the appointment of the below listed volunteers for the Central Bucks Joint School Building Authority for a one-year term or until the authority is dissolved.

Nancy Silvious, Gil Martini, Susan Vincent, Angela Jacobs, Colleen Siegle, Ruth Pastori, and Sharon Reiner (Joint Authority Board Secretary).

Motion Approved 7-0.

**NOMINATION OF STEPHEN A. CORR TO SERVE ON THE BUCKS COUNTY IU BOARD OF DIRECTORS**

Motion by John Gamble, supported by Joseph Jagelka, to approve the nomination of Stephen A. Corr to serve on the Bucks County IU Board of Directors.

Motion Approved 7-0.

**PERSONNEL ITEMS**

Motion by Stephen Corr, supported by Joseph Jagelka, to approve retirements, and unpaid leaves of absence; long-term substitute teachers, long-term per diem substitute teachers, and community school staff.

RETIREMENTS

Name: Thomas Brigo  
Position: School Psychologist – Barclay Elementary School  
Effective: June 17, 2014

Name: Sheryl Cox  
Position: School Counselor – Barclay Elementary School  
Effective: June 17, 2014

UNPAID LEAVES OF ABSENCE

Adeline Del Rosario French teacher – Holicong Middle School  
April 14, 2014 – May 23, 2014

Kristen Kraus Library Sciences teacher–Buckingham/Butler Elementary Schools  
May 12, 2014 – August 2014

Kimberly McLaughlin Chemistry/Physics teacher – Central Bucks High School – South  
May 30, 2014 – January 27, 2015

Lauren McNelis Mathematics teacher – Central Bucks High School – South  
June 6, 2014 – August 2014

LONG-TERM SUBSTITUTE TEACHERS

Name: Emily Binder  
Position: Art teacher – Linden/Barclay Elementary Schools  
\$20,574 (B+0 credits, Step 1)  
Effective: February 4, 2014 until the end of the 2013-2014 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Angela Doneker  
Position: Special Education teacher – Tamanend Middle School  
\$19.75 per hour  
Effective: February 4, 2014

Name: Andrew Dowd  
Position: English teacher – Unami Middle School  
\$19.75 per hour  
Effective: February 10, 2014

Name: Ashley Fisher  
Position: Special Education teacher – Unami Middle School  
\$19.75 per hour  
Effective: January 23, 2014

Name: Christopher Hentschel  
Position: Science teacher – Tohickon Middle School  
\$19.75 per hour  
Effective: February 11, 2014

Name: Christopher Pierangeli  
Position: Social Studies teacher – Tohickon Middle School  
\$19.75 per hour  
Effective: February 10, 2014

## COMMUNITY SCHOOL STAFF

Timothy Silberg                      Before/After School Instructor 2                      \$17.30/hour

Motion Approved 7-0.

## **STUDENT ITEMS**

Motion by Stephen Corr, supported by Joseph Jagelka, to approve the following student trips:

- CB West Men's Choir to travel to New Brunswick, NJ on March 7-8, 2014.

Motion Approved 7-0.

## **STAFF CONFERENCES/WORKSHOPS**

Motion by John Gamble, supported by Joseph Jagelka, to approve the following staff to attend the listed conferences/workshops:

MaryKate Blankenburg	2/11/14	Facilitator Workshop	Doylestown, PA	350
Rosemarie Toub	4/7-4/8/14	FBLA State Ldrship Conf	Hershey, PA	658

Motion Approved 7-0.

## **INFORMATION/DISCUSSION ITEMS**

President Faulkner announced the Semi-Annual Rating of Elementary and Secondary Temporary Professional Employees for 2013-2014 were included as informational items.

### Snow Make-Up Days

Dr. Weitzel presented a DRAFT calendar to Board members for a discussion on snow make-up days. So far, the winter weather has caused students to miss eight school days (four 2-hour delays, one Early Dismissal Day, and eight snow days). Central Bucks students attend 184 days of school.

The following changes have already been incorporated into the calendar revised on January 14, 2014:

- April 21 is now a school day for students/staff
- The end of the school year was moved from June 12 to June 13

The below are new proposed recommendations to the calendar:

- April 17: will become a regular school day (Parent/Teacher Conferences will be scheduled before or after school)
- Monday, June 16 – Thursday, June 19: will be regular school days
- Friday, June 20: Early Dismissal Day, AM Kindergarten will attend instead of PM Kindergarten, Graduation occurs on the last day of school (**Graduation date will be announced in April**)

At this time the calendar does not reflect teacher days, changes to the 3<sup>rd</sup> Marking Period, and the possibility of moving the April 3 Early Dismissal Day to April 4 (this is being done to provide continuity in that week for instruction). These items are currently being discussed.

A DRAFT calendar will be posted on the website for the public to view. A final decision on the calendar will be made some time in March.

School Board Member Conference Attendance

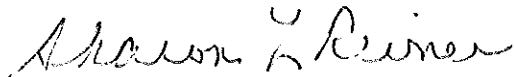
Board members discussed the need for continuing school board education and their attendance at conferences. Further conversation on this topic will be at the next Curriculum Committee meeting. In the meantime Dr. Weitzel will check with the Pennsylvania School Boards Association (PSBA) on upcoming Board conferences.

Jerel Wohl and John Gamble commented on the Kelly Anne Dolan event held at Tamanend Middle School on Saturday, February 22. They thanked everyone for their effort to make it a fantastic event and a huge success. It was noted that every single building in the district does something to help others.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 8:23 p.m.

Motion Approved 7-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner".

Sharon L. Reiner  
Board Secretary

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes**  
**January 15, 2014**

Committee Members Present

Jerel Wohl, Chairperson  
Jim Duffy, Member  
Tyler Tomlinson, Member

Other Board Members and Administrators Present

Paul Faulkner  
Geri McMullin

Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Dr. Dave Weitzel, Superintendent

Committee Members Absent

Joe Jagelka, Member

The Finance Committee meeting was called to order at 7:10 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Three members of the public were present.

APPROVAL OF MINUTES

The November 20, 2013 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Real Estate, Plumstead Township** – The township purchased two parcels of land totaling 71.25 acres near the intersection of Route 611 and Silo Hill Road. This property will be preserved from development and could become a park in future years. The land will be tax exempt starting in 2014-15. Plumstead Township is asking the board to waive the real estate taxes on this property for 2013-14. The amount waived would be \$11,562.65 at the tax bill face value.

The properties could eliminate over 30 houses from being built on these parcels. Past analysis shows a new home that also sends a child to public school does not generate enough revenue to offset the cost of education. In the long run, this land preservation could save the district money over the years and may help prevent future overcrowding at Groveland. The district is still concerned that phase 2 of the Carriage Hill development on Route 313 may produce enrollment increases at Groveland Elementary.

There was brief discussion by the committee about selling the district owned property on Silo Hill Road. But, with potential future development in the area, the district may need a building site for another elementary school. This is not an immediate need, just planning for the future.



The committee had several questions: When did the township purchase the property? Over this past summer. Does the district have a good working relationship with the township? The district and township work well together on real estate, zoning, and construction items. How will the tax waiver work? The district would reimburse the township for any taxes paid on the property for 2013-14.

The committee directed administration to place this item on the Board agenda for consideration.

**Policy 808 Food Services** – The Pennsylvania School Boards Association (PSBA) provides draft policies for school districts to use throughout the state. PSBA rewrote policy 808 to comply with changes in the school code and federal statutes that have changed. The major influence for the change was the implementation of the federal Healthy Hunger-Free Kids Act (HHFKA). The HHFKA went into effect July 2013 and requires schools to use more fresh fruits and vegetables as well as whole grains in both the school breakfast and lunch programs.

- The district does not see any issues with any of the changes that PSBA proposes.
- At the bottom of the second page of the policy, the last two paragraphs were deleted per the recommendation of PSBA. This allows a food service company to be reimbursed for guaranteed revenues they may have provided to the district if they did not meet their revenue targets in past years, and then exceed the revenue target in a current or future year.
- On page three of the policy, the district does not operate a Special Milk Program because it offers a complete breakfast and lunch program. A special milk program provides milk discounts to schools that do not have the facilities operate a breakfast or lunch program.

The committee directed administration to place this item on the Board agenda for consideration as the first read of the policy.

**Policy 616 Payment of Bills** – Administration provided an update on their work with policy 616. The Business Office believes procedures can be changed so that the bills are approved by the Board prior to being sent out. The Business Office is working with the IT department to design a new report that provides more detail on the bills for payment without adding a lot of extra pages to the board agenda. School building secretarial trainings have been conducted on how and where to add a new general description of the expense into our financial software.

It is anticipated that the district will be able to show the committee sample reports and revised policy language within the next couple of months.

**Commercial Assessment Appeals** – Administration provided an update on recent real estate assessment appeals on commercial property.

The district was successful in its review and hearing before Bucks County for two Warrington Township shopping centers. The first property will bring in an additional \$46,418 per year and

is located at the intersection of Rt. 611 and Street Road (Avalon Flooring, Eckerd Drug Store, First Penn Bank, Moe's). The second property will bring in an additional \$22,615 per year and is located at the intersection of Rt. 611 and Bristol Road (Dollar Store, Post office).

The district also had the successful appeal of The Park at Westminster apartment complex this past summer which will bring in over \$104,000 per year. These three appeals will bring in about \$173,000 per year in addition real estate revenue. It typically costs about \$7,000 to \$10,000 for a commercial appeal, most of that money going toward the formal appraisal that must be presented at the hearing. The new assessed values will be effective on July, 1 2014

The committee had several questions: What happened with the property where the district and the owner negotiated a settlement that the county assessment office rejected (The Park at Westminster)? The district took the matter to Bucks County Court of Common Pleas and was resolved as previously negotiated. A question was asked about how the appeals are determined? The district solicitor in conjunction with the appraisal firm look at tax records and sales data on a continuing basis.

#### ADJOURNMENT

The meeting adjourned at 7:50 p.m.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**January 13, 2014**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, January 13, 2014, at 5:30 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

**Council Members**

Mr. Mark Byelich, Council Rock S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mrs. Betty Huf, Centennial S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mrs. Jane Schrader Lynch, Centennial S.D.  
Mr. R. Tyler Tomlinson, Central Bucks S.D. (Alternate)  
Mrs. Kelly Unger, Central Bucks S.D.

**Absent**

Mr. Joseph Jagelka, Central Bucks S.D.  
Representative for New Hope Solebury S.D.

**Others in Attendance:**

Mr. Mark Klein, MBIT Superintendent of Record, Council Rock S.D.  
Mrs. Denise Dohoney, Assistant Director  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Loiacono, Director of Facility Operations  
Mrs. Stacy Pakula, Career and Technical Education Supervisor  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

- II. The Executive Council members, Superintendent of Record, Solicitor, Administrative Director and Assistant Board Secretary introduced themselves.
- III. Guests at the meeting included Ms. Kati Driban, Centennial School District School Board Director, Mr. Mark B. Miller, Centennial School District School Board Director and Mrs. Pamela Swoyer, Worked Based Education Teacher and SkillsUSA Advisor. The following MBIT SkillsUSA Officers were in attendance: Devon DePhillips, Jaide Erney, Samantha Kuhns, Erin Munder, Nathan Reinheimer, Andrew Treon, Anthony Cinque, Maya Grasty, Gabrielle Leone, Shelby Parker, Daniel Pulyk, David Reilly, Gregory Rodriguez and Elizabeth Sutcliffe.

- IV. Mr. Gamble welcomed everyone and stated that his years here have been fantastic. He feels the reason things go so well is that although the Council members are from different school districts, they work for the best of Middle Bucks. The students achieve because of what happens in these doors and he asked the new members to please keep that up. He thanked the outgoing members and added that Mrs. Heenan did some fantastic work. He asked the members to give 100% and work together for the betterment of the students.
- V. Mr. Gamble noted that the Program, Policy and Personnel Committee acts as the Nomination Committee and he asked Mrs. Huf, Chairperson, to give the report.

Mrs. Huf announced that the Program, Policy and Personnel Committee acting as the Nomination Committee met on Tuesday, January 7, 2014 and submitted the following candidates for the 2014 Executive Council officers: Chairperson – Mrs. Betty Huf or Mr. Charles Kleinschmidt of Centennial School District and Vice-Chairperson – Dr. Bill Foster of Council Rock School District.

There was a discussion concerning the position of Secretary. It was decided that since New Hope Solebury is next in the rotation to hold the position of Secretary, this matter would be deferred until a Representative is appointed from the district. If the New Hope Solebury Representative is not interested in the position, the Council may nominate a member from another district for the position.

Mrs. Huf invited other nominations from the floor. Hearing none, Mrs. Schrader Lynch moved, Mrs. Unger seconded, passed unanimously, to close nominations.

Mr. Gamble noted two candidates are interested in the position of Chairperson and he asked each candidate to speak to the Council regarding why they would like the position. Mrs. Huf and Mr. Kleinschmidt spoke about their experiences and why they are interested in the position of Chairperson.

The results of a roll call vote to elect a Chairperson of the Executive Council for 2014 were: Mrs. Huf 3 votes, Mr. Kleinschmidt 4 votes, and 1 abstention (Mr. Byelich because he does not know either candidate). Neither candidate received the majority of affirmative votes required to make a selection, therefore, action on this matter was deferred to the next regular meeting of the Executive Council.

The motion to elect Dr. Bill Foster as the 2014 Vice-Chairperson of the Executive Council, passed unanimously by acclamation.

The motion to defer taking action on the 2014 Executive Council Secretary, passed unanimously by acclamation.

Dr. Foster assumed the chair. He complimented Mr. Gamble for his work as Chairperson.

- VI. Ms. Driban commented that she heard great things about the Open House from parents and community members; some who already have children here and some who are considering sending their children here. The perception is still that this is a “Vo Tech” and if they go here, they aren’t going to college. Some of those parents have had their eyes opened about the percentages of our students here that do move on to higher education and go on for other degrees. She said it is very exciting to already hear that feedback only a week later. The perception is changing, but changing very slowly. She concluded that they did get the message when they came in to this building and she gave kudos to the students and staff that are sending that message.

Mr. Miller shared that his son also attended Middle Bucks. Last night, he was elected Deputy Chief of Warminster Ambulance Corps and he is a graduate of the Public Safety program here.

Mr. Gamble noted he was at the Open House along with Mr. Kleinschmidt, Mrs. Huf, Mrs. Schrader Lynch and Mr. Miller. He said it was a fantastic showing. There were a lot of happy people and really happy parents, which is really good. He thanked Mrs. Strouse and the staff for putting on a fantastic as usual Open House.

Dr. Foster said this was his first Open House and it was amazing. It was an extremely cold night and the parking lot was completely full, such that many people had to park near the school entrance and walk in. He got to see the teachers pitch their class to prospective students and this is something that most high school teachers don’t have to do. One thing that distinguishes us from other institutions is that we have to convince people to want to take these programs. The teachers have to do that and they were doing a great job. He added that the pie was amazing.

- VII. Dr. Foster noted that January has proven to be a busy month at Middle Bucks. Last week, the school hosted its annual Open House. The programs and lab areas were busy with student demonstrations and information about the courses offered at Middle Bucks. The event was attended by several of our Executive Council members and everyone at Middle Bucks sure appreciates them coming out on such a cold night to support the school.

The Pennsylvania Builders Association will be on-site at Middle Bucks on January 15<sup>th</sup> to conduct a re-evaluation of our Carpentry, Electrical and HVAC programs. They will also conduct an initial evaluation of our Building Trades and Plumbing programs for consideration for accreditation. The PBA accreditation offers our students membership in the Pennsylvania Builders Association with the ability to post their resumes on the PBA website and a certificate of achievement endorsed by PBA upon successful completion of the NOCTI exam.

Middle Bucks will be hosting the PennDOT Route 263 Rebuilding Dedication Ceremony on January 24<sup>th</sup> at 2:30PM at the entrance of the school. The event is expected to be attended by 30 guests including PennDOT Secretary Barry Schoch, Congressman Fitzpatrick, State Reps O’Neill, Petri, Watson, State Senators Tomlinson & Greenleaf, and local Politicians of Warwick Township.

Finally, SkillsUSA District Competitions will take place the last week in January. We will be sending 53 students to compete in 49 events against students from eight other technical high schools. Competitions include: Architectural Drafting, Computer Maintenance, Crime Scene Investigation, Culinary Arts, Plumbing, Residential Wiring, Preschool Teaching Assistant, Welding and many more.

All in all it will be a busy month at Middle Bucks.

VIII. Mrs. Huf moved, Mr. Gamble seconded, passed 5 ayes, 0 nays, and 3 abstentions (Mr. Byelich, Mrs. Schrader Lynch and Mr. Tomlinson were not present at the meeting) to approve the minutes of the November 11, 2013 meeting. Attachment 1 (pg. 1-1)

IX. Routine Business:

A. Administrative Report

1. Mrs. Strouse stated we have the opportunity to hear firsthand from our SkillsUSA students who attended Fall Leadership in the Poconos last November about their journey to become tomorrow's leaders. Strong leadership is an essential component of every successful organization. Middle Bucks is fortunate to have so many young people willing to fulfill this responsibility by passionately involving themselves in our SkillsUSA organization. She introduced Mrs. Swoyer, facilitator of our SkillsUSA organization.

Mrs. Swoyer thanked the Council for allowing the SkillsUSA Officers to share in the meeting and see how parliamentary procedure works and how people are elected in the real world. She continued by saying that we had a really wonderful start to the school year and she has had the most wonderful students at Fall Leadership and have had the best conferences ever for two years in a row. Middle Bucks coordinates the conference for all of the technical schools in the tri county area and she has been the conference coordinator for the past three years. She added that Middle Bucks has won the School Spirit Award for the past two years because of the student's hard work and effort.

Each of the SkillsUSA Officers introduced themselves and stated what office they hold. They shared some of their experiences and what they learned at Fall Leadership. The students thanked the Council for their support.

Dr. Foster congratulated the officers on their success. Mrs. Unger thanked the students for coming before them and said she loved having the opportunity to hear from all of them. On behalf of all the board members, she said they are so proud of them and thanked them for doing well.

2. Mrs. Strouse stated that public education is a more than just learning basic Math, Science and English. It's a platform for students to reach their potential. It inspires hope for new generations and a successful future. Middle Bucks Institute of Technology exists in part because of individuals who volunteer their time to make informed decisions about issues facing career and technical education. Every January we celebrate these every day heroes, our elected School Board members, who serve our students, our school and our community. School Directors volunteer an average of 20 hours a month to help run the schools in our community. They make difficult decisions for the betterment of our students. They vote on multi-million dollar budgets, they hire staff, select textbooks and review curriculum. These dedicated individuals reside in our community; they are our friends, neighbors, community leaders, parents and engaged senior citizens. Middle Bucks is grateful to the members of the Executive Council who believe in our school. In recognition of School Directors month, she thanked them on behalf of the staff and students at Middle Bucks Institute of Technology for being everyday heroes and making our student' success their priority. Mrs. Strouse presented each Executive Council member with a certificate.

Mrs. Strouse presented a plaque to Ms. Driban in recognition of her dedication and service as a member of the Executive Council.

- B. Mrs. Huf moved, Mrs. Unger seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
  1. Mr. Klein, Superintendent and Chairperson of the Professional Advisory Council said there was nothing to add to the report. Attachment 3 (pg. 3-1)
  2. The Building, Security and Technology Committee meeting scheduled on Tuesday, January 7, 2014 at 4:30PM was cancelled. Attachment 4 (pg.4-1)
  3. Mrs. Betty Huf, Chairperson of the Program, Policy and Personnel Committee stated there was nothing to add to the report. Attachment 5 (pg. 5-1)
  4. The Finance Committee meeting scheduled on Tuesday, January 7, 2014 at 6:00 PM was cancelled. Attachment 6 (pg. 6-1)
  5. The Committee and Chair Assignments were deferred to the next regular meeting of the Executive Council. The existing committee members will continue to work on their assigned committees. Dr. Foster and Mr. Jagelka will serve as temporary Chairs on their respective committees, since the prior Chairs are no longer members of the Executive Council.

- D. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve the Cash Payments Report for November and December. Attachment 7 (pg. 7-1)
  - E. Mrs. Huf moved, Mrs. Unger seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve the Treasurer's Report for October and November. Attachment 8 (pg. 8-1)
- X. Current Agenda Items
- A. Personnel Items
    - 1. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Renee Elliott, Main Office Administrative Assistant/Attendance Officer, effective December 9, 2013.
    - 2. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to ratify the employment of Louise Forliano as short-term substitute Main Office Administrative Assistant/Receptionist effective December 5, 2013 until the return of our staff member, with the duration of the assignment being no longer than January 17, 2014, at an hourly rate of \$16.00, with statutory benefits only.
    - 3. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Sandra Fitzpatrick, Special Needs Coordinator, effective January 14, 2014.
    - 4. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to approve the employment of the additional spring 2014 Adult Education Evening School staff. Attachment 9 (pg. 9-1)
    - 5. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2013-14 school year. Attachment 10 (pg. 10-1)
  - B. Other Matters for Consideration
    - 1. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve the out of state professional development request. Attachment 11 (pg. 11-1)



2. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to receive and file the November 4, 2013 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 12 (pg. 12-1)
3. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to modify resolution 12 passed November 11, 2013 authorizing the Business Manager to execute 60 month FMV lease changing Canon 8400 to Canon 5255 with cost reduction from \$614 per month to \$579 per month.
4. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve the Memorandum of Understanding - Sheltering and Mass Care Facilities Agreement between Middle Bucks Institute of Technology and Central Bucks School District. Attachment 13 (pg. 13-1)
5. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve the Memorandum of Understanding - Sheltering and Mass Care Facilities Agreement between Middle Bucks Institute of Technology and Diamond Ridge Camp. Attachment 14 (pg. 14-1)
6. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to accept the PDE Equipment Grant, Project Number 122-146-4036 in the amount of \$37,750 and to use the Capital Reserve Fund as a 50 percent match for the purchase of the equipment listed in the grant. Attachment 15 (pg. 15-1)
7. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to authorize the Administration to advertise and solicit sealed bids for the following equipment in the PDE Equipment Grant, Project Number 122-146-4036: *Rational Self-Cooking Center, Structural Engineering Trainer, RED 35mm Digital Camera*. Attachment 20 (pg. 20-1)
8. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to accept the Keystone STARS Rising Stars Support Grant received by Li'l Bucks Partners in Learning; in the amount of \$10,700.00. The grant stipulates a portion of the grant money is to be awarded as bonuses to the teaching staff of Li'l Bucks Partners in Learning; therefore to award the following bonuses: Nicole Stymiest, Group Leader \$1805.00, Noelle Bush, Assistant Group Leader \$700.00 and Brittany Gibson, Assistant Group Leader \$700.00. Attachment 16 (pg. 16-1)

9. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to accept the grant from the Financial Literacy Fund of TruMark Financial of The Philadelphia Foundation, in the amount of \$5,500.00, to purchase textbooks, workbooks, computer software, math manipulatives, personal finance resources and anything related to money management and personal finance. Attachment 17 (pg. 17-1)
  10. Mrs. Huf moved, Mr. Gamble seconded, passed 7 ayes, 0 nays, and 1 abstention (Mrs. Schrader Lynch due to insufficient knowledge regarding the item), to approve budget transfers. Attachment 18 (pg. 18-1)
- XI. Mrs. Huf moved, Mr. Gamble seconded, passed unanimously, to adjourn the January 13, 2014 meeting of the MBIT Executive Council at 6:19 PM.

Respectfully submitted,

Roberta Jackiewicz  
Assistant Secretary



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting by teleconference due to inclement weather on Tuesday, January 21, 2014 at 6:01 PM, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Mr. Michael Hartline and the Board of School Directors.

### ROLL CALL

#### ATTENDANCE

##### BY TELEPHONE:

##### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Patricia Sexton, Vice President (Council Rock)  
Mr. John D'Angelo (Bristol Borough)  
Mrs. Helen Cini (Bristol Township)  
Mr. Stephen Corr (Central Bucks)  
Mrs. Wanda Kartal (Morrisville)  
Mrs. Susan Cummings (Neshaminy)  
Mrs. Sandra Weisbrot (New Hope/Solebury)  
Mrs. Carol Clemens (Palisades)  
Mrs. Ada Miller (Pennridge)  
Mr. Christopher Cridge (Pennsbury)  
Mrs. Fern Strunk (Quakertown)

##### ABSENT:

##### Members

Mrs. Pamela Strange (Bensalem Township)

##### OFFICERS:

Executive Director

Dr. Barry J. Galasso

Deputy Executive Director

Dr. Michael Masko

Treasurer

Mrs. Paula Harland

Secretary

Mrs. Elizabeth Bittenmaster

PRESENTATION: No presentation was made.

*Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Helen Cini, and passed by unanimous voice vote by eight (8) Board Members, the Board agreed to table the Special Education and Programs & Services Mini Reports.*

**SPECIAL EDUCATION MINI REPORT** – Student Learning Opportunities (SLOs)

**PROGRAMS & SERVICES MINI REPORT** – Using Assistive Technology to Access Curriculum

**GOOD NEWS** - Waived due to time limitations

**PUBLIC PARTICIPATION** - None

*Upon a motion by Mrs. Helen Cini, seconded by Mrs. Patricia Sexton, and passed by unanimous roll call vote by eight (8) Board Members, the Board approved the following motion:*

**APPROVAL TO WAIVE POLICY #1340.1 USE OF TELECONFERENCING**

Approved to waive Policy #1340.1 – Use of Teleconferencing for Board Meeting due to the inclement weather.

Roll Call Vote:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mrs. Susan Cummings	Y
Mrs. Patricia Sexton, VP	Y	Mr. Stephen Corr	Y
Mrs. Carol Clemens	Y	Mrs. Helen Cini	Y
Mr. Christopher Cridge	Y	Mrs. Fern Strunk	Y

*Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Susan Cummings, and passed by unanimous roll call vote by eight (8) Board Members, the Board approved the following motion:*

**APPROVAL TO APPOINT THREE NEW IU BOARD MEMBERS**

Approved the Appointment of Mr. John D'Angelo, Bristol Borough (2016) to fulfill the unexpired term previously held by Mr. Charles Groff; Mrs. Sandra Weisbrot, New Hope-Solebury (2016) to fulfill the unexpired term previously held by Mr. Kurt Zander; and Mrs. Ada Miller (2014) to fulfill the unexpired term previously held by Dr. Peter Yarnell on the Bucks County Intermediate Unit #22 Board of School Directors.

Roll Call Vote:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mrs. Susan Cummings	Y
Mrs. Patricia Sexton, VP	Y	Mr. Stephen Corr	Y
Mrs. Carol Clemens	Y	Mrs. Helen Cini	Y
Mr. Christopher Cridge	Y	Mrs. Fern Strunk	Y

*Upon a motion by Mrs. Helen Cini, seconded by Mr. Christopher Cridge, and passed by unanimous roll call vote by eleven (11) Board Members, the Board approved the following motions (Tabs 2 through 32):*

Roll Call Vote:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mr. Stephen Corr	Y
Mrs. Patricia Sexton, VP	Y	Mr. John D'Angelo	Y
Mrs. Carol Clemens	Y	Mrs. Ada Miller	Y
Mr. Christopher Cridge	Y	Mrs. Helen Cini	Y
Mrs. Susan Cummings	Y	Mrs. Fern Strunk	Y
Mrs. Sandra Weisbrot	Y		

**APPROVAL OF MINUTES**

Approved the November 19, 2013 Board Meeting minutes. (Refer to Minutes in January 21, 2014 Board Agenda).

**APPROVAL OF TREASURER'S REPORT**

Approved the Treasurer's Report for the period of July 1, 2013 through December 31, 2013. (Refer to Report in January 21, 2014 Board Agenda).

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the months of November 2013 and December 2013. (Refer to Reports in January 21, 2014 Board Agenda).

**APPROVAL OF BUDGETS**

Approved the following Budgets: 2013-2014 PDE Statewide System of Support in the amount of \$19,206, 2013-2014 Family Friends in the amount of \$53,096, and 2013-2014 School Age Access Administrative Claims in the amount of \$49,705. (Refer to Report in January 21, 2014 Board Agenda).

**APPROVAL OF BUDGET REVISIONS**

Approved the following Budget Revisions: 2013-2014 Title I Nonpublic in the amount of \$175,087; 2013-2014 Act 30 Private Residential Rehabilitative Institution (PRRI) in the amount of \$2,940,524; and 2013-2014 Federal Special Education Budget IDEA Section 611 (Part B) in the amount of \$15,820,338. (Refer to Report in January 21, 2014 Board Agenda).

**APPROVAL OF GENERAL FUND, SPECIAL REVENUE FUND AND CAPITAL PROJECTS FUND TRANSERS**

Approved the General Fund, Special Revenue Fund and Capital Projects Fund Transfers for December 2013 in the amount of \$821,302. (Refer to Report in January 21, 2014 Board Agenda).

**APPROVAL OF 2014-2015 PROGRAMS AND SERVICES AND INSTRUCTIONAL MATERIALS & RESEARCH SERVICES BUDGET**

Approved the 2014-2015 Programs and Services and Instructional Materials & Research Services Budget in the amount of \$1,717,224 (Refer to Budget in January 21, 2014 Board Agenda).

**APPROVAL OF SPECIAL EDUCATION PRIVATE PROVIDER ADDITIONAL SERVICES – DECEMBER 2013**

Approved the Special Education Private Provider Additional Services for the month of December 2013 in the amount of \$22,000:

Delta-T (Life Skills-Spirit Program)	\$ 6,000
US Medical Staffing	
Emotional Support Program	12,000
MDS Program	4,000
Total:	\$ <u>22,000</u>

**APPROVAL OF SPECIAL EDUCATION PRIVATE PROVIDER ADDITIONAL SERVICES – JANUARY 2014**

Approved the Special Education Private Provider Additional Services for the month of January 2014 in the amount of \$19,500:

Delta-T Group (Bryn Mawr)	\$10,000.00
Nursing, Life Skills, WOW Program	
General Healthcare	7,000.00
U.S. Medical Staffing	2,500.00
Total:	\$ <u>19,500.00</u>

**APPROVAL OF CONTRACTS WITH CHARTER SCHOOLS**

Approved the 2013-2014 Special Education Service Contracts with the following Charter Schools for the period of July 1, 2013 through June 30, 2014 for an estimated total revenue of \$67,714.

New Hope Academy	\$ 2,714.40
Philadelphia Academy Charter School	65,000.00 (Est)
Total:	\$ <u>67,714.40</u>

**APPROVAL OF ADDENDUM TO AGREEMENT**

Approved the Addendum to the St. Francis – St. Joseph Homes Agreement to continue to provide LEA services for the period of July 1, 2013 through June 30, 2013 (Refer to Addendum in January 21, 2014 Board Agenda).

**APPROVAL OF COOPERATIVE PURCHASING GROUP BID**

Approved the Bucks County Schools Cooperative Purchasing Group Bid #14-102 Nurse and Trainer Supply to the following recommended vendors:

Henry Schein, Inc.	\$38,753.76
Interboro Packaging Corporation	1,623.58
Moore Medical, LLC	10,098.06
Patterson Medical Supply, Inc. dba Medco Supply Co	26,342.00
School Health Corporation	26,703.47
William V. MacGill	15,510.02

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following contracts and purchases for the month of December 2013:

Vendor	Description	Budget	Amount
<b><u>Contracts</u></b>			
Lawlace Consulting	Investment Consulting Fee	Finance	\$4,000.00
Alice E LaPier	Additional Consulting Services	Professional Development	5,000.00
Solarwinds	NetFlow Traffic Analyzer- Annual Maintenance Renewal from February 1, 2014 through January 31, 2015	Technology Services	9,113.00
Log MeIn	RESCUE Software Annual Subscription from January 24, 2014 through January 25, 2015	Technology Services	1,188.00
LPS Associates	LifeSize Annual Service/ Maintenance Program per CoStars Pricing	Technology Services	1,856.25
		<b>Sub-Total</b>	<b>\$21,157.25</b>
<b><u>Purchases</u></b>			
Apple	Additional Computer Supplies per CCIU Bid Pricing	Technology Services	\$4,000.00
International Salt Company, LLC	Road De-Icing Salt ( 25 Tons) per PA State Salt Bid Pricing	Facilities Services	1,233.75
Oticon	Transmitters & Receivers with (3) Three Year Warranties for use by Audiologists	Project Access	9,312.00
Phonak	Nine (9) Lapel Microphones, Receivers & Connectors for use by Audiologists	Project Access	20,606.39

Sub-Total: \$35,152.14  
 Grand Total: \$56,309.39

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following contracts and purchases for the month of January 2014:

Vendor	Description	Budget	Amount
<b><u>Contracts</u></b>			
Colleen Anzio	Presenter Fees for Sixteen (16) for Credit Courses During Winter/Spring 2014 Semester; Fourteen (14) Courses @ \$2400.00 & Two (2) Courses @ \$1,600.00 Each	Local In-Service	\$36,000.00
Michael Bielawski	Presenter Fees for Three (3) for Credit Courses During Winter/Spring 2014 Semester @ \$2,400.00 Each	Local In-Service	7,200.00
Rhonda Bielawski	Presenter Fees for Two (2) for Credit Courses During Winter/Spring 2014 Semester @ \$2,400.00 Each	Local In-Service	4,800.00
Richard Gallagher	Presenter Fees for Eight (8) Workshops During Winter/Spring 2014 Semester @ \$600.00 Each	Local In-Service	4,800.00
Dr. Stephen Hooper, PhD	Guest Speaker Fee for Special Education Conference on November 5, 2013 Including Travel Expenses	Special Education	2,208.95
Ashleigh James	Presenter Fees for One (1) for Credit Course During Winter/Spring 2014 Semester @ \$2,400.00	Local In-Service	2,400.00
Dr. Jack T. McGovern, LLC	Presenter Fee for Reading Apprentice Workshop on February 4 & 5, 2014 @ \$500.00/Day	Local In-Service	1,000.00
Regna Services, LLC	Presenter Fees for Two (2) Workshops During Winter/Spring 2014 @ \$800.00 Each	Local In-Service	1,600.00
Josh Stein	Presenter Fees for Five (5) for Credit Courses During Winter/Spring 2014 Semester @ \$2,400.00 Each	Local In-Service	12,000.00
Kay Winters	Presenter Fee for Title I Parent Workshop on March 27, 2014	Federal Programs	400.00
		<b>Sub-Total</b>	<b><u>\$72,408.95</u></b>

Vendor	Description	Budget	Amount
<b><u>Purchases</u></b>			



The Conover Company	Conover Online Complete Career Assessment Program w/ 2,200 Online Credits	Federal Programs Special Education	\$19,785.50 7,500.00
DJC Holdings, LLC	Unique Learning System Annual Account Renewal for Forty Four (44) Staff Members	Special Education	17,365.92
File Maker	FileMaker Server & One (1) Year Maintenance	Technology Services	6,566.00
		<b>Sub-Total:</b>	<b><u>\$51,217.42</u></b>
		<b>Grand Total:</b>	<b><u>\$123,626.37</u></b>

**APPROVAL OF AGREEMENT**

Approved the Special Education Agreement with Nova Southeastern University, Inc. for Speech Language Pathology Clinical Instruction for the period of January 1, 2014 through December 31, 2014 (Refer to Proposal in January 21, 2014 Board Agenda).

**APPROVAL OF REVISED LETTER AGREEMENT**

Approved the Revised 2013-2014 Letter of Agreement for Title I Nonpublic Remedial Reading Instructional Services to Bensalem School District for the period of August 26, 2013 through June 30, 2014 in the amount of \$34,456.87 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved to provide online learning solutions to New Jersey participants, in an amount dependent on school and district participation, through an agreement with the Educational Information and Resource Center for a period from January 1, 2014 through December 31, 2014 and year-to-year thereafter for revenue amounts as follows: \$315.00 per 60-day credit recovery enrollment per student, resulting in a local share of \$123.25 (39%) to cover program facilitation and EIRC's share of \$21.75 (7%); \$320.00 per 120-day initial credit enrollment per student, resulting in a local share of \$17.00 (5%) to cover program facilitation and EIRC's share of \$3.00 (1%); and 7-day course extensions will be provided upon request at a cost of \$30.00, which will be billed directly to the student or district. (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved to purchase initial licensing for a student information system and recurring student enrollment fees from Genius SIS, pending solicitor approval, for a period from January 23, 2014 through January 22, 2015 and year-to-year thereafter in an amount of a One time licensing fee of \$9,000.00 and a \$5.00 per student/per semester recurring enrollment fee to be paid after each student enrollment upon invoice from Genius SIS (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF EARLY CHILDHOOD SETTLEMENT AGREEMENT (SG)**

Approved to enter into an Early Childhood Settlement Agreement for SG in the 2013-2014 school year

for an amount not to exceed \$50,000 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF EARLY CHILDHOOD SETTLEMENT AGREEMENT (BK)**

Approved to enter into an Early Childhood Settlement Agreement for BK in the 2013-2014 school year for an amount not to exceed \$35,000 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved the Agreement with Eve LaPier for consulting services to the Bucks County IU for the period from January 1, 2014 to December 31, 2014 for an amount not to exceed \$20,000 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved the Agreement with Eve LaPier for consulting services to the Church of St. Andrews and St. Monica on behalf of the Bucks County IU for the period from January 1, 2014 to December 31, 2014 for an amount of \$12,096 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved the Agreement with J. LoGiudice Associates, Inc. for consulting services to the Bucks County IU for the period from January 1, 2014 to December 31, 2014 for an estimated amount of \$20,000 (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF REVISION TO CONTRACTS**

Approved the consent to the assignment of the Blended Schools contract to BLCSH Acquisition, LLC, pending solicitor approval, for the period of January 21, 2014 through September 30, 2014 and year-to-year thereafter (Refer to Agreement in January 21, 2014 Board Agenda).

Approved the consent to the Continuation Option with Connections Education for receipt of services from Advanced Academics, pending solicitor approval, for the period of January 21, 2014 through September 30, 2014 and year-to-year thereafter (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved the Agreement with Centennial School District for the Bucks County Intermediate Unit to provide LEA Consultant(s) for the period of January 15, 2014 through June 30, 2014 at the rate of \$99.96 per hour (Refer to Agreement in January 21, 2014 Board Agenda).

**APPROVAL OF BANKING SERVICES**

Approved the Pennsylvania School District Liquid Asset Fund of Lancaster, PA to provide banking services for the 2013-2014 Fiscal Year Transition.

**APPROVAL OF ADDENDUM TO LEASE AGREEMENT**

Approved the Addendum to Lease Agreement with UHS of Doylestown d/b/a/ Foundations Behavioral Health to continue to rent space at the Learning Center, 833 East Butler Avenue, Doylestown, PA 18901-2298 for the period from July 1, 2013 through June 30, 2014 in the amount of \$171,942. (Refer to Addendum in January 21, 2014 Board Agenda).

**APPROVAL OF ADDENDUM TO TRUST AGREEMENT**

Approved the Amendment to the Bucks and Montgomery County Schools Health Care Consortium Trust Agreement allowing for the participation of community colleges into the Health Care Consortium (Refer to Addendum in January 21, 2014 Board Agenda).

**APPROVAL OF SECOND AND FINAL READING OF BOARD POLICY**

Approved the Second and Final Reading of Revised Policy #1030 – IU Board of School Directors’ Term of Office (Refer to Policy in January 21, 2014 Board Agenda).

**APPROVAL OF FIRST READING OF BOARD POLICY**

Approved the First Reading of Policy #004.1 - Ethics Act and Conflicts of Interest. (Refer to Policy in January 21, 2014 Board Agenda).

**APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS**

Approved the various Human Resources items (a through f) for January 2014 (Refer to attached report dated January 21, 2014).

**INFORMATION ITEMS** – There was no legislative report provided by Mr. Jack Brady due to time limitations.

**OLD BUSINESS** – None

**NEW BUSINESS** –

**PUBLIC PARTICIPATION**      None

*Upon a motion by Mrs. Helen Cini, seconded by Mr. Christopher Cridge, and passed by unanimous roll call vote of eleven (11) Board Members, the Board adjourn the meeting.*

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Roll Call Vote:

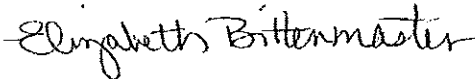
BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mr. Stephen Corr	Y
Mrs. Patricia Sexton, VP	Y	Mr. John D'Angelo	Y
Mrs. Carol Clemens	Y	Mrs. Ada Miller	Y
Mr. Christopher Cridge	Y	Mrs. Helen Cini	Y
Mrs. Susan Cummings	Y	Mrs. Fern Strunk	Y
Mrs. Sandra Weisbrot	Y		

**ADJOURNMENT**

The meeting adjourned at 6:16 PM.

**NEXT MEETING**

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, February 18, 2014 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**March 11, 2014**

**FOR ACTION: Personnel Items**

The following pages include resignations and retirements; appointments, long-term per diem substitute teachers, community school staff, per diem substitute teachers, homebound instructors, per diem substitute educational assistants, substitute bus drivers, and substitute van drivers.

**RECOMMENDATION:**

The administration is recommending that the Board approve resignations and retirements; appointments, long-term per diem substitute teachers, community school staff, per diem substitute teachers, homebound instructors, per diem substitute educational assistants, substitute bus drivers, and substitute van drivers.

## RESIGNATIONS

Name: Robert Dando  
Position: Custodian – Unami Middle School  
Effective: February 28, 2014

Name: Lisa Schaeffer  
Position: Title I Instructional Assistant – Groveland Elementary School  
Effective: March 5, 2014

## RETIREMENTS

Name: William Barringer  
Position: Technology Education teacher – Central Bucks High School – South  
Effective: September 30, 2014

Name: Richard Hunter  
Position: Special Education teacher – Linden Elementary School  
Effective: June 30, 2014

Name: Lynda Kott  
Position: Art teacher – Central Bucks High School – South  
Effective: June 17, 2014

Name: Lynette Yetto  
Position: English teacher – Central Bucks High School – South  
Effective: June 20, 2014

## APPOINTMENTS

Name: Richard Burd  
Position: Bus Driver – Transportation  
\$20.35 per hour  
Effective: March 12, 2014  
Reason: New Position

Name: Gunther Graber  
Position: Bus Driver – Transportation  
\$20.35 per hour  
Effective: March 12, 2014  
Reason: New Position

### APPOINTMENTS (Cont'd)

Name: Carol Harvey  
Position: Temporary Personal Care Assistant – Bridge Valley Elementary School  
\$12.02 per hour  
Effective: February 24, 2014  
Reason: Employee Transfer

Name: Denis Katasak  
Position: Bus Driver – Transportation  
\$20.35 per hour  
Effective: March 12, 2014  
Reason: New Position

Name: Adam Kern  
Position: Bus Driver – Transportation  
\$20.35 per hour  
Effective: March 12, 2014  
Reason: New Position

Name: David Pajer  
Position: Bus Driver – Transportation  
\$20.35 per hour  
Effective: March 12, 2014  
Reason: New Position

Name: Jennifer Schmidt  
Position: Temporary Special Education Assistant – Kutz Elementary School  
\$13.74 per hour  
Effective: February 3, 2014  
Reason: Employee Leave

### LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Lauren Anderson  
Position: Special Education teacher – Kutz Elementary School  
\$19.75 per hour  
Effective: February 27, 2014 – April 21, 2014

Name: Diane Gimpel  
Position: English teacher – Central Bucks High School – South  
\$19.75 per hour  
Effective: February 24, 2014 – June 2014

**LONG-TERM PER DIEM SUBSTITUTE TEACHERS (Cont'd)**

Name: Alicia Hughes  
Position: Special Education teacher -- Tamanend Middle School  
\$19.75 per hour  
Effective: March 12, 2014

Name: Karly Siez  
Position: Elementary teacher – Groveland Elementary School  
\$19.75 per hour  
Effective: February 24, 2014

**COMMUNITY SCHOOL STAFF**

Megan Lafferty	Assistant Swim Coach	\$13.90/hour
Shannon McCleary	Swim Lesson Instructor	\$ 7.75/hour



**PER DIEM SUBSTITUTE TEACHERS** Approved salary rate of \$11.85/per hour, greater than 20 days \$13.85/per hour, for the 2013-2014 school year.

Megan Bekes  
Linda Coyle

Diane Gimpel  
Shannon O'Connell

Ryan Wolcott

**HOMEBOUND INSTRUCTORS** Approved salary rate of \$29 per hour, plus mileage for the 2013-2014 school year.

Shannon O'Connell

**PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS, SUBSTITUTE BUS DRIVERS AND SUBSTITUTE VAN DRIVERS** Approved salary rate of \$10.50/20.35/\$13.45 per hour for the 2013-2014 school year.

Substitute EA:  
Deborah DiSandro  
Kevin Harrison

Substitute Bus Driver:  
Alan Bergson  
Thomas Queroli

Substitute Van Driver:  
Tracey Rose

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**March 11, 2014**

**FOR ACTION: Student Trips**

The CB South Robotics Team is planning to travel to York, PA on April 3–April 5, 2014. South’s team placed second at a qualifying tournament on March 1. This trip is for competition at Super Regionals in York, PA. One teacher, approximately fifteen students, and approximately three to five parents plan to travel to York, PA. Registration is being paid by the club and students/parents are paying for their lodging and food.

The Lenape Middle School 9<sup>th</sup> Grade class is planning to travel to Washington, D.C. on April 4, 2014. While in Washington students will visit the monuments on the National Mall and will visit exhibits at the Smithsonian Natural History Museum. Twelve teachers, 296 students, and twelve parents plan to travel to Washington. The cost of \$50 for the trip is being paid by the students. Provisions have been made for any students with a financial need.

The Central Bucks High School – West Spanish 5 classes are planning to travel to New York on May 19, 2014. In Spanish 5, students study five major Spanish artists (El Greco, Velazquez, Goya, Picasso, Miro and Dali) during Unit 3. Work from all five of these artists can be seen, first hand, at the Metropolitan Museum of Art in New York City. Students also plan to tour Rockefeller Center. Three teachers, one parent, and approximately forty students plan to travel to New York. The cost of \$47 for the trip is being paid by the students. Provisions have been made for any students with a financial need.

**RECOMMENDATION:**

The administration is recommending that the Board approve the CB South Robotics Team to travel to York, PA on April 3-April 5, 2014; Lenape Middle School 9<sup>th</sup> Grade class to travel to Washington, D.C. on April 4, 2014; and the Central Bucks High School – West Spanish 5 classes to travel to New York on May 19, 2014.



**CENTRAL BUCKS SCHOOL DISTRICT  
FIELD TRIP REQUEST—Board of School Directors Permission**

DATE of REQUEST March 5, 2014

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) York Expo Center  
 ADDRESS(ES) 333 Carlisle Ave, York, PA 17404  
 DATE(S) Thursday Apr 3 - Sat Apr 5, 2014

NAME OF SCHOOL Central Bucks High School South

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Robotics Team

NAME OF SCHOOL GROUP SPONSOR Robert Zimmerman SPONSOR SIGNATURE [Signature]

NUMBER OF STUDENTS IN GROUP 15 NUMBER OF STUDENTS PARTICIPATING IN TRIP 15

COST TO EACH STUDENT \$0 PROVISION FOR THOSE UNABLE TO PAY N/A

MEANS OF FUNDING TRIP Registration paid by club. Parents/students paying for lodging & food.

NUMBER OF TEACHERS 1 NUMBER OF PARENTS 3-5 = TOTAL NUMBER CHAPERONES 4-6

*Overnight chaperone clearances are being submitted per Dr. Silvians' directions.*

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): South's team placed second at qualifying tournament on Mar 1<sup>st</sup>. This trip is for competition at Super Regionals in York, PA.

PLEASE ATTACH A DETAILED ITINERARY. Attached

TRANSPORTATION **\*\*Bus Company** \_\_\_\_\_

Airline (Name of Carrier) \_\_\_\_\_

Other (Specify) Parents driving (permission slips will be obtained)

**\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE [Signature] SCHOOL 3-5-14

DATE \_\_\_\_\_

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 1/23/2014

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO  
 DESTINATION(S) Washington D.C. - Museums and Monuments Tour  
 ADDRESS(ES) Washington D.C.  
 DATE(S) April 4, 2014

NAME OF SCHOOL Lenape M. S.  
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) 9th grade class  
 NAME OF SCHOOL GROUP SPONSOR 9th grade team SPONSOR SIGNATURE \_\_\_\_\_  
 NUMBER OF STUDENTS IN GROUP 296 NUMBER OF STUDENTS PARTICIPATING IN TRIP all expected  
 COST TO EACH STUDENT \$50.00 PROVISION FOR THOSE UNABLE TO PAY supplemental funds  
from the magazine sale  
 MEANS OF FUNDING TRIP student funded  
 NUMBER OF TEACHERS 12 NUMBER OF PARENTS 12 = TOTAL NUMBER CHAPERONES 24

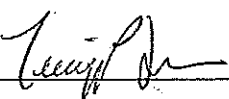
PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF  
 THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Please see the attached document

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION \*\*Bus Company Hagey Coach Inc.  
 Airline (Name of Carrier) \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL Lenape Middle School  
 DATE 2/20/14  
 BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_

Educational purpose for the trip:

The monuments on the national mall celebrate our countries involvement in numerous historical events that we study throughout the school year. The depression (FDR Memorial), WWII (WWII Memorial, FDR Memorial), The Korean War (Korean War Memorial), Vietnam War (Vietnam Memorial), Civil rights (MLK Monument)

Additionally, there are 3 exhibits as the Smithsonian Natural History Museum – the Hall of Fossils, the Hall of Gems and Minerals, and especially the David Koch Hall of Human Origins – that directly enhance and enrich the 9<sup>th</sup> grade science curriculum.



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST February 28, 2014

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Metropolitan Museum of Art, Rockefeller Center

ADDRESS(ES) 1000 5th Avenue, New York, NY 10028 & 45 Rockefeller Plaza, New York, NY 10111

DATE(S) Monday, May 19, 2014

NAME OF SCHOOL Central Bucks High School West

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Spanish 5 - Mrs. Divita and Mrs. Zaleski

NAME OF SCHOOL GROUP SPONSOR Helen Zaleski

SPONSOR SIGNATURE Helen M. Zaleski

NUMBER OF STUDENTS IN GROUP 40

NUMBER OF STUDENTS PARTICIPATING IN TRIP 40

COST TO EACH STUDENT \$47.00

PROVISION FOR THOSE UNABLE TO PAY SGO Giving Fund

from Student Activity Fund

MEANS OF FUNDING TRIP Student/Parent Responsibility

NUMBER OF TEACHERS 3

NUMBER OF PARENTS 1

= TOTAL NUMBER CHAPERONES

4

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): In Spanish 5, students study five major Spanish artists (El Greco, Velazquez, Goya, Picasso, Miro and Dali) during Unit 3. Work from all five of these artists can be see, first hand, at the Metropolitan Museum of Art in New York City.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION \*\*Bus Company Hagey Coach, Inc.

Airline (Name of Carrier) \_\_\_\_\_

Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE

Jim H. Becker

SCHOOL

CB West

DATE

3/3/14

BOARD PRESIDENT SIGNATURE \_\_\_\_\_

APPROVAL DATE \_\_\_\_\_

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**March 11, 2014**

**FOR ACTION: Staff Conferences/Workshops**

The following staff conferences/workshops are for approval:

<u>Name</u>	<u>Area</u>	<u>Dates</u>	<u>Workshop Name</u>	<u>Location</u>	<u>Gen Fund</u>	<u>Grants</u>	<u>Total</u>
Bridget Augustine	Professional	4/12-4/13/14	Daily 5 & CAFÉ Literacy	Washington		838	
Alicen Cervellero	Administrator	4/9-1/44/14	CEC 2014 Conv & Expo	Philadelphia		724	
Kimberly Cole	Administrator	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		424	
Elaine Copeland	Professional	3/27-3/28/14	Music Educators Natl Conf	Hershey		182	
Suzanne Dailey	Professional	3/13-3/14/14	Teaching & Learning 2014	Washington		230	
Jason Jaffe	Professional	3/13-3/14/14	Teaching & Learning 2014	Washington		657	
Tracy Jann	Professional	4/12-4/13/14	Daily 5 & CAFÉ Literacy	Washington		744	
Ruth Kistner	Professional	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		424	
Janet Kueny	Professional	4/9-4/11/14	CEC 2014 Conv & Expo	Philadelphia		424	
Jay Moskowitz	Administrator	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		684	
Mary Renner	Administrator	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		724	
Dale Scafuro	Administrator	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		734	
Robert Sidelinker	Professional	3/14-3/15/14	Teaching & Learning 2014	Washington		655	
Corinne Sikora	Professional	3/13-3/14/14	Teaching & Learning 2014	Washington		230	
Mary Kay Speese	Administrator	4/9-4/12/14	CEC 2014 Conv & Expo	Philadelphia		724	
David Weitzel	Administrator	3/27-3/29/14	Bucks County Supts	Hershey	570		
<b>Totals this meeting</b>					<b>570</b>	<b>8,398</b>	<b>8,968</b>
Year to date from last meeting					995	10,186	11,181
Totals year to date					General fund budget 55,250	1,565	18,584 20,149

**RECOMMENDATION:**

The administration is recommending that the Board approve the above staff to attend the listed conferences/workshops.